

**MINUTES OF THE MEETING OF SHAWBURY PARISH COUNCIL
HELD IN THE VILLAGE HALL ON TUESDAY OCTOBER 11th. 2011
at 7.00pm.**

In the absence of the Chairman and Vice Chairman, Members appointed Mr. R. Bailey as Chairman for the meeting.

Public Session:

There was one members of the public present but no issues were raised.

Present:

Mr. R. Bailey (Chairman)
Mr. D. Baldwin
Mrs. F. Medley
Mr. R. Pinches
Mr. R. Rathbone
Mrs. G. Matthews
Mr. A. Brown (for part of the meeting).

In Attendance:

Sqdn. Ldr. J. Martin (RAF Shawbury)
One members of the public.
The Parish Clerk.

11/136 Apologies:

Apologies were received and accepted from Mrs. J. Manley, Mr. D. Roberts, Mrs. S. Dove. Mr. J. Kennedy and Mrs. T. Howells.

11/137 Declaration of Personal or Prejudicial Interests:

Declarations of interest were declared by Mr. Bailey in Agenda Item 6, Mr. Pinches in Item 18 and Mr. Rathbone in Item 10

11/138 Minutes of Meeting held on September 13th.

The minutes of the meeting, having been circulated, were approved and signed by the Chairman as a true record. .

11/139 Matters Arising:

(a)Highways 11/120(b):

It was noted that preliminary action had been taken over the pot hole at the entrance to Bridgeway

(b) Christmas Craft Fayre 11/110(B):

A report had been received from the Chairman stating that twelve tables had been booked and paid for; the Scout and Guide Management Group was providing refreshments; she was running a raffle and there were posters around the village.. She asked Members to get people to come and support the event. Any profit would go towards the Jubilee Fund.

(c) Public Access Awareness training event (11/110(c)):

The Clerk had received a report from Mr. Roberts that the training session was short and was an introduction to the new planning website and how it could be accessed by members of the public.

(d) Glebe Area (11/110(j)):

As requested, the Clerk had contacted the County solicitors and Mr. Watney in an effort to speed up the completion of the lease. Mr. Watney had promised to talk to the solicitors representing the Diocese but was happy for the Council to start limited projects prior to completion. It was agreed to inform him that the Council would like to flail cut the area and clean out the ditch to improve drainage. They would also like to consider putting in place two gates to prevent access by unwanted vehicles.

Mr. Pinches was asked to carry out the grass cutting and ditch clearance as soon as permission was granted.

Mr. Bailey confirmed that he would re-convene the advisory group to discuss these developments

(e) Church Street Lights (11/110(n))

It was noted that the work had been completed.

(f) Fly Tipping - rear of Glebelands

This was the responsibility of Meres and Mosses Housing Association and had been reported to them but no action had been taken.

(g) Meres & Mosses – damaged fence and broken bollard (11/120(4)):

Repairs had been carried out to the fence and the bollard had been replaced.

(h) Mole catching (11/120(7)):

Three moles had been trapped in the burial ground.

(i) Recreation ground Play Area – protruding bolts (11/120(9)):

Mr. Bailey had identified and dealt with the problem.

(k) Key to Recreation Ground gate (11/120(8)):

Mr. Bailey had obtained an additional key and had given it to Mrs. Howells

(l) Police reports (11/125(A)):

Clerk reported that a new civilian worker has been appointed to the Wem Office and crime details would be sent as normal,

(m) Assessment of traffic speed in Church Street/Poynton Road.

Clerk reported that the police and Shropshire Council had carried out a covert check on traffic speed and found that very few vehicles were exceeding the limit and their speed was not excessive. As such they were unable to introduce speed restriction measures.

(n) Skate boarding event (11/120(e)):

Deferred to next meeting to give the missing Members an opportunity to comment.

(o) Councillors visit to RAF Shawbury on November 9th. (11/125C (j))

Details were confirmed and Clerk will notify Neil Hope of the numbers, after checking with those Members who were not present. It was agreed that the cost of lunch (£3.71 per head) should be financed by the Council.

(p) Removal of Church Street Hedge.

It was noted that the planned area had been removed and there had been many favourable comments. A number of people have suggested that the remainder of the hedge should be taken down.

It was agreed that Mr. Bailey should approach the contractors installing the bollards and ask them to place a substantial barrier in the gap by the Youth Pod. It was agreed to allocate £200.00 for this.

(q) Car Park.

It was noted that the contractors had started work and Mr. Pinches reported that all was going ahead as planned.

(r) Parish Plan:

Mr. Brown reported that he had contacted the original committee members and all but one had agreed to reconvene and discuss amendments and additions to the plan. They were hoping to meet on October 24th.

(s) Whistle Blowing Policy (11/117)

Clerk stated that the Complaints Policy he had circulated appeared to cover all the necessary situations which could arise and as such there was no need for a Whistle Blowing Policy. This was agreed by all Members.

11/140 Correspondence.

The following correspondence was considered:

1. ALC Training events:

(a) Power of Well Being – Oct. 27th. Telford.

(b) Chairmanship Skills Oct. 31st. Telford.

Mr. Bailey recommended new Members should consider training event (a) and anyone interested in becoming the Chairman should go to event (b).

2. Severn Trent – details of planned sewer works.

3. Concerns over Government Planning proposals.

4. Boundary Commission – Consultation on the Review of Parliamentary Constituencies.

5. Gareth Parry – Natural Heritage Project.

6. Mr. G. Mansfield (Roger Parry & Partners) asking if the Council had decided on possible development sites. Clerk had responded.

7. ALC. – Vehicle Crash Maps – accessible on a web site

8. Shropshire Council – Parish Charter update and proposals for future IT services.

9. Shropshire Council – Draft National Planning Policy Framework.

10. Mr. Murphy – expressing concern about children running on to Poynton Road with the possibility of a serious accident. Clerk had responded.

11/141 Accounts for Payment:

It was resolved to pay the following accounts:

Mr. J. Wilson	Salary (October)		£428.97
Mr. J. Wilson	Expenses (September)		£100.11
Inland Revenue	Income Tax (Oct.)	^^	£107.53
Mr. T. Creber	Village work (Oct.)		£417.00
Mr. R. Bailey	Grass cutting – Erdington Close Play Area	£100.00	
	- Moat and paths	£35.00	
	- Cycle track	£40.00	£175.00
Mr. R. Bailey	Purchase of 200 heavy duty refuse sacks		£24.99
Mr. R. Bailey	Sign stand for cycle track		£30.00
	Chainsaw fuel (removing branch from river)	£20.00	
	Sundries	£17.20	£67.201
Scottish Power	Electricity supply (Aug.)		£268.60
NWP Electrical	Streetlight maintenance (Sept.)		£232.42
Mr. A. Dawson	Mole control in burial ground		£61.18
ALC	Community Action Training		£60.00

Interactive Information	Installing Trend Safesyne backup system	£12.50
Mr. A. Brown	Moat expenses (May – October)	£12.00
Scottish Power	Electricity supply (Sept.)	£259.51
Worcestershire C.Council	Auger service in the Moat area	£1,334.00

11/142 Financial Statement:

A financial statement was tabled and approved.

11/143 Review of Mid-Year Financial Statement

The Clerk tabled a mid-year financial statement which was approved.

11/144 Minutes of the Extra-Ordinary Meeting held on September 20th. 2011

The minutes having been circulated, were approved and signed by the Chairman as a true record.

.11/145 Matters Arising:

Members approved the circular which was to be delivered to every household with the Village Newsletter, the date and time of the Public Meeting and the advert for it.

Clerk was asked to invite a representative from the Planning Department to attend the Public Meeting.

11/146 Diamond Jubilee Celebrations

The Chairman had forwarded a written report on developments and Mrs. Matthews confirmed that good progress was being made and

- (a) Details were being published in the November Newsletter.
- (b) A letter was being sent out to Clubs, Societies and Businesses seeking support or involvement in processions or stalls or all three. A second letter would be sent in March.
- (c) A craft fair was being organised.
- (d) The Elephant and Castle was being approached to organise and run the evening activities.

A detailed report is on file and available on request.

11/147 Bonfire/Firework Evening:

Mr. Bailey reported that all the arrangements were in hand and notices were being distributed. As well as the agreed entertainment there would be a public address system this year. Additional stewards had been recruited and the the area where the hedge had been removed would be roped off and overseen by stewards,

Sqdn. Ldr. Martin confirmed that the RAF would be providing lighting units and a number of personnel to give help at the event.

11/148 Burial Ground

Mrs Medley reported that she had studied the various documents and discussed them with the Vicar She reported that:

1. The Burial Ground is covered by the Parish Council Insurers
2. Headstones and memorials are under the guidance of the Vicar.
3. The Parish Council have decided not to allow grave reservations.
4. The Council receives £30.00 or £60.00 for a double grave but no charge has been introduced for ashes. Some Members felt that these charges should be reviewed.
5. A copy of the Council's burial ground policy is handed to relatives but the Vicar would prefer this to be on public display. Not supported by Members who felt that a copy of the signed agreement should be passed to the Clerk for filing.

6. The current burial ground has room for one more row and as there have only been two burials this year it may mean that the new consecrated area has to be started before the old area is full (planning agreement)..
7. A burial plan must be produced for the new area before it comes into use with all potential sites marked out on the burial register.
8. There is a maintenance agreement for grass cutting and the burial ground is checked on a regular basis by a Parish Councillor.

Items 4, 5, 6 & 7 will be placed on the next Agenda for discussion and resolution.

It was agreed:

1. To plant a green beech hedge alongside the boundary fence – Clerk to get quotations from Nobridge Ltd. and The Little Nursery, Tern Hill.
Mr. Bailey offered to oversee the project.
2. Give further consideration at a later meeting to the location and type of pathways
3. To set up a working party to carry out levelling work during November.

11/149 Church Street – Pedestrian Walkway

A few Members had looked at the system being used at Longdon on Tern and the general feeling was that it would not be appropriate in Church Street because of the lay-out of the road. Mr. Bailey suggested that a decision should be postponed until the views of the missing Councillors could be heard. This was agreed.

11/150 Exchange of Information

(a) Agenda Items for the next meeting:

1. Review of litter collection.
2. Locking/unlocking Recreation Ground gate.

(b) Highways:

Mr. Baldwin reported that the traffic lights were still out of sequence. Clerk stated that it had already been reported but he would talk to them again.

(c) Streetlights:

No issues raised.

(d) Other

No issues raised.

11/151 Other Information:

1. Car Park

A drain cover had been removed from the Council car park and the waste bin had been vandalised. The police had been informed and asked to check the camera recordings in an attempt to identify those responsible for both offences.

Shropshire Council had agreed to replace the bin and the contractors undertaking work on the car park had been asked to fit a replacement drain cover.

2.Planning Issue:

Clerk had received a complaint from a resident about the size and nature of a workshop which had been built in an adjacent property. He had asked the planning department to check if there was a planning issue.

3. Anti-Social Behaviour:

Mrs. Franks had contacted the Clerk about young people skate boarding and riding scooters across the Wem Road, damaging the grass verges and causing vehicles to brake sharply. This had been reported to the police who had agreed to make some checks.

4. Erdington Close Play Area:

Mrs. Nicholson, a resident of 71 Millbrook, had asked if the hedge between her property and the Play Area could be allowed to grow to a height of 1.8m to give them a little more privacy. The Management Plan had been checked and this was permissible. Members agreed to the request. Mr. Bailey pointed out that if it went higher than this it would create difficulties in maintaining it.

11/152 Reports from:

(a) Police:

A written report had been received which indicated that in the period from August 1st. to October 1st. the following offences had been recorded:

Assaults – 4; Criminal Damage – 3; Vehicle crime – 5; Arson -1; Concern for safety – 3; Animal Incident - 1; Suspicious Circumstances – 1; Theft – 2; Burglary - 2;

(b) Youth

No report tabled. Mr. Baldwin stated that he had spoken to the Youth Officer and he had indicated that he would be attending the November meeting.

(c) RAF Shawbury

Sqdn. Ldr. Martin reported:

- (a) That the craft fair was going ahead on November 5th. 10.00am to 6.00pm and was open to all.
- (b) Group Captain Luck, the new Commanding Officer, would like to attend the Council meeting in December to introduce himself. Members welcomed the opportunity.
- (c) There would be some night flying for two weeks in November

He promised Mr. Bailey that he would try to get one of the training groups to paint the fencing at Erdington Close Play Area.

(d) Shropshire Council:

No report tabled.

11/153 Planning Applications:

A. The following applications were considered at the meeting:

1. Myrtle Cottage, Wytheford Road, Shawbury:

Change of use from agricultural land to domestic, to allow a new access to be created. Application was supported.

2. The Hangar Workshop off Painsbrook Lane:

Change of use to include B8 (storage and distribution)

Objected to because of likely increase of traffic along a very poorly made up road.

3. Park House Farm, Shawbury:

Mr. Pinches having declared an interest left the meeting whist the application was considered

The application was for the construction of an agricultural anaerobic digestion plant to generate renewable energy. The application was supported with some reservations about access from the A53

11/154 Committee Reports:(1) Moat Committee

Mr. Brown stated that because of Members ill health the last Committee meeting had to be cancelled. He would notify the Clerk of the new date.

He went on to report that

- (a) A total of 1,856 volunteer hours had now been recorded.
- (b) Shropshire Council had agreed to fund the work of removing willows in the Mill Race area.
- (c) English Heritage had agreed to refund in full the cost of the tree inspection and maintenance work in the moat area
- (d) English Heritage has stated that it was the responsibility of the Parish Council to deal with Moat safety. As a result of this, he and the Chairman had carried out a detailed Risk Assessment which had been written up and forwarded to the Clerk, who had approved it. Copies were available for Members if they wanted to see the report.

There was a need to purchase a number of warning signs which would be fixed to sleepers at various locations. Members approved the purchase and placement of these. Mr. Brown to liaise with the Clerk.

- (e) Shropshire Council's Tree Officer had inspected the black poplar tree and indicated that it appeared to be in good shape and no further action was needed. Mr. Bailey has removed the fallen branch from the river.

(2) Local Joint Committee:

Mr. Bailey reported that he had attended the meeting in Loppington Village Hall and there had been some interesting presentations including one from Alison Brock, outlining how Shropshire Council was working to have fast broadband available for the whole County by 2015.

Small grants had been made to assist a number of projects including, for the first time, one to a private business. This was for a company in Hadnall developing wide ranging facilities for young children.

11/155 Press Matters:

Details of the circular and public meeting re planning issues.

11/156 Date and Time of next meeting:

The next meeting will be on November 8th. at 7.00pm in Shawbury Village Hall.

Approved as a true record of the Meeting.

Signed J. Manley (Chairman)

Date *th. November 2011: